

Constitution and Member Services Standing Panel (Chairman – Cllr Mrs M McEwen)

Item	Report Deadline / Priority	Progress / Comments	Programme of Future Meetings
(1) Review of June 2009 Elections	Completed – June 2009 meeting		29th June 2009 14th September 2nd November 11th January 2010 22 nd March Extra-Ordinary Meeting on 29 th March 2010
(2) Overview and Scrutiny Review (completion from last meeting of Panel) including Government White Paper on Empowerment	Completed – June 2009 meeting		
(3) Planning applications – comments by Parish Councils	Completed – June 2009 meeting	Referred to Planning Services Scrutiny Panel.	
(4) Member Training Review	January 2010 22 March 2010	Interim Report - Completed Final Report – Submitted to this meeting	
(5) Annual Review of Financial Regulations.	Completed - November 2009		
(6) Annual Review of Contract Standing Orders	Completed - January 2010		
(7) Annual Review of Officer Delegation – including Call In Rights for Councillors in respect of planning matters	22 March 2010	Submitted with the agenda for this meeting	

(8) Protocol on Civic Events	Completed - November 2009		
(9) Review of Internal Audit Report - External Partner Organisations -	Completed - September 2009		
(10) Licensing Committee – Review of Membership	22 March 2010	Submitted as part of the agenda for this meeting.	
(11) Review of Area Plans Sub-Committees	22 March 2010	Completed – Dealt with by Council on 16 February 2010	
(12) Monitoring Officer (Draft Protocol)	2010/11 Work Programme	Further work is required in order to present a revised protocol. It is therefore proposed that this be brought forward as part of the Work Programme for next year.	
(13) Terms of Reference – Audit & Governance Panel, Treasury Management Procedures	29 March 2010	NEW ITEM review requested by the Audit & Governance Committee on 18 January 2010. Submitted with agenda for this meeting.	
(14) Housing Appeals Panels	29 March 2010	NEW ITEM	
(15) Cancellation of meetings because of inclement weather	29 March 2010	NEW ITEM – Interim report, will be put on the 2010/11 Work Programme	
(16) E Invoices – Further change to Financial Regulations	29 March 2010	NEW ITEM – submitted with the agenda for this meeting	